

QCA Monthly Board Meeting

May 13, 2025

Board Members: Amanda “Rico” Dalsted, Damarra Atkins, Daniel Greene, Derek Herauf, Autumn “Joy” Rivera, Jerry Keohen

Attendees: Christopher P, Nate T

Convention Chair Update [0:00:55]

- Twin Cities West Metro Asian Festival is coming up on May 31st, for which we are tabling. We are still looking for people to help out with the event.
- Roadshow at QuantumCon from May 16-18.
- May 24th will be our first community garage sale. We are getting money through the sale of tablespace for people to come sell their items at, and they get to keep their profits from sale of their own items. As this is our first time doing this, we will be trying to get feedback from those participating.
- We have the list of the people who have expressed interest over the past couple years and have sent out a mass email to see if any are still interested and have already had a few responses.
- Acquiring sponsorships are ongoing. We currently have one group sponsoring the grand prize for the cosplay contest this year, as well as a returning sponsor group currently in talks regarding what that will look like. Other groups have been contacted regarding potential sponsorships or hosting a special event.
- This month will be our second round of promotions (handing out fliers to local businesses and inquiring about sponsorships). See message in promo-outreach channel on Discord for more information.
- One new person joined staff in merchandise, another will be helping in logistics, and a third will be joining registration.
- Twisted Tales (the escape room group) will be coming back this year.
- We are looking at finding a third guest (possibly a fourth), talks with agencies are ongoing.
- Damarra and KP will be doing networking at ACEN.
- We are also reaching out to find someone for the photography studio this year.
- After the next meeting we will be reviewing our spaces at the con to possibly relocate our merchandise table and find a better location for Ops to facilitate radio use. Also looking at business promo tables and ticket sales tables all being placed in the Reactor Lounge area to take advantage of that area’s high traffic.

Treasurer Update [0:016:20]

- We’ve had registrations coming in, bills being paid. See slideshow for full details.
- Taxes are still underway. *[Update: Taxes have been filed since this meeting.]*
- Once taxes are finished other tasks like account updates will be handled.

- Looking through the secretary and treasurer emails to collect transactions and receipts are ongoing.

DEIB Committee [0:26:40]

- The application for the DEI&B committee has gone live and has been sent out in the Fusion newsletter.
- Nate has plans for submitting a DEI&B-related panel at the con.
- Rico has finished drafting a statement of purpose and expectations for the DEI&B committee.
- The May newsletter included a statement reaffirming our dedication to the principles of DEI&B.

Completed Items

- No other items besides those mentioned above.

In-Progress Items [0:29:35]

- The QCA website has been overloaded and is pretty unusable. The options we have are reducing the site the pure html (which wouldn't work with our plans to utilize the website more) or we can upgrade the hosting for a cost of \$6 a month.
 - Rico calls motion to vote to allocate funds to upgrade the QCA website.
 - Joy seconds motion.
 - Motion passes unanimously.
- QCA inboxes for roles besides the treasurer and secretary, and a general board inbox.
 - This is important to have to make sure there is an in-house record of all board emails.
 - Rico calls motion to create these inboxes.
 - Joy seconds motion.
 - Motions passes unanimously.
- Discussion on recruiting new DEI&B committee members.
 - Suggestion to cross post to Twin Cities Geek and potentially other Facebook groups.
 - Suggestion to do further promotion on our own discord and social media accounts.

New Items [0:42:20]

- Rico calls for an executive meeting on Tuesday, 5/20 to brainstorm ways we can be a more effective board and work through the backlog of tasks we have.
 - *[Update: At this meeting we established a list of tasks that need to be addressed and created a prioritization system for them, as well as discussed who they will be assigned to. We will be having weekly Tuesday check-ins to address projects on these tasks.]*

Open Floor [0:49:00]

- Rico has received a link from Chris to a drive filled with transcripts 2012 to 2024 which the board can review.
- Chris inquires about the charity auction items and whether they had been deposited in the locker.
 - The items are not in the locker; we are still assessing the state of the items and have separated them into three categories: (1) items that are in good condition and value to be put in the charity auction, (2) items that would be suitable for volunteer prizes, and (3) items that aren't acceptable for charity auction due to being broken or bootleg. Some items are missing pieces which we may try to acquire to make sure the sets are complete.
- Chris suggests that the board look into retaining legal counsel, that individuals on the board should be looking into getting a personal umbrella to protect themselves while being members of the board, and that we should take a look through all Minnesota non-profit documentation and statutes on what it takes to be a 501c3 non-profit due to the current political climate and scrutiny for organizations.

Meeting Adjourns.